SOUTH ONONDAGA FIRE DEPARTMENT
Business Meeting Minutes
March 9, 2026

President Tim Nelson brought the meeting to order at 1900. There was a quorum present at the start of the meeting and throughout. There were no objections to the notice of this meeting. The **Pledge of allegiance** was led by Todd Cotterill, then followed by a **Silent prayer.**

February 9, 2026 Business meeting minutes were previously distributed to membership. ***Upon motion made by Erik Nelson, second by Michele Cotterill, discussion held and vote taken, the following resolution was approved: To approve the last monthly business meeting minutes as written.***

February 19, 2026 Executive meeting minutes were previously distributed to membership. ***Upon motion made by Ken Case, second by Michele Cotterill, discussion held and vote taken, the following resolution was approved: To approve the last monthly business meeting minutes***

Reports of fires and alarms read by Jason Cox: **16** calls for the month **45** for the year.

- Susan Abbott nominated Shane Moore and Jason Cox for Fire Persons of the month for their skill and professionalism during a cardiac arrest call on February 13, 2026. Attachment A.

Delinquent members: Read by Linda Grindrod:

- **Meetings:** John Casolare, Charlie Doupe, Steve Hall
- **Drills:** John Casolare, Charlie Doupe, Steve Hall, Cooper Luchsinger, Shane Moore.
- **Roll call**: taken with **27** members present. **27** are eligible to vote.

REPORTS OF OFFICERS

Chief Erik Nelson (Erik):

- On Automatic with Otisco until 9pm tonight.
- This years Lieutenants are Todd Cotterill and Dave Toomey.

1st Asst. Chief Pat Abbott (Pat):

- He asked Har-Rob about having Smith's do some of the truck maintenance. Har-Rob wants to do all the work on the big trucks. They are ok with the Squad going to Smith's garage.

2nd Asst. Chief Jason Baleno: Not in attendance. Sent report via text.

- Tablet is ready.
- See Jason for data demon ID.

Capt. Jason Cox: Upcoming Drills:

- 3/16 EMS, 3/23 hydrants,3/30 Fire investigation,4/6 handlines,4/20 rescue tool basics,4/27 basement fires. (subject to change as needed). Copied from 2/9/26 minutes.
- We're hosting the Southern section meeting on the 26th.

- The County uses the Syracuse City Haz Mat truck, which is nearing it's end of life may need fund raising to replace it.

Lieutenant Todd Cotterill: No report.
Lieutenant David Toomey: No report.
Safety Officer Dave Fisher: No report.
EMS Administrator Susan Abbott:

- Questioned if the State stickers came in the mail? Per Bob Grindrod, not yet.
- Preparing for next week's EMS drill,

Fire Police Captain Tom Jones: No report.
President Tim Nelson (Tim):

- Committee list has not been finalized.
- He will be contacting Jerry Payne to clarify the camera mandate for the trucks.

VP Dave Fisher: Building usage: 3/31 and 4/1 Art Camp, 4/18 Birthday party.

- Received a new 5yr contract for the Onondaga County Board of Elections to use the station as a polling place.
- Reported on the kitchen and pantry reorganization.

Motion made by Dave Fisher, second by Tim Nelson, to Nominate Mary Lou Sobon, Joan Moosebrugger and Marilyn Strock as Employees of the Month for their Kitchen cleaning and reorganization efforts. Attachment B.
Secretary Sue Fisher:

- LOSAP eligibility report completed and turned into Town.
- Weds. 3/25 @ 5pm. Onondaga Town hall. Public hearing on battery storage moratorium.
- Thanks to Joan Moosbrugger for dinner.
- Next Business meeting is April 13th 2026 @1900. Dinner at 18:30.

Assistant Secretary Linda Grindrod (Linda): No report.

Treasurer Bob Grindrod (Bob): Read report of account balances to membership and distributed report of bills. Membership was provided the opportunity to review and question.
Upon motion made by Jerry Holbrook, second by Ed Feola, discussion held and vote taken, the following resolution was approved: To approve the treasurer's report as read. All in favor, none opposed.

REPORTS OF COMMITTEES
Audit & Finance: Sue Fisher reported 2025 Audit completed. Copy filed with minutes.
Building Improvements: Don Fisher suggested funding kitchen cabinet door repairs out of Building Fund.
Building Maintenance: Holbrook heating was here, dampers in heat ducts to upstairs lounge were closed. Excessive heat issue solved for now, may need to be adjusted.
By-Laws: Waiting on Steve Shanans review. Don Fisher recommends proposed By-Law changes be put on hold until, status of current By-Laws is determined.
Grants/Loans: FEMA/DHS (2024) application period for battery tools ended d/t shutdown. Want to resubmit or apply for something else? DEC (2025) application for Fire skid tank- no response yet.

Highway Clean up: Department decided not to renew contract.
LOSAP: Don Fisher reported the 2025 LOSAP Report was sent to the Town. Thanks to Linda Grindrod, Jason Baleno, Sue Fisher, Tim Nelson and Erik Nelson for assisting with information for 2025 report. Email copies of Firematic or EMS course certs to Don if you want LOSAP credit for them.
Recruitment: 4/19 10-2pm open house.
Training Tower: No report.

The following committees did not submit a report this month: Achievement, Budget, Community/Halloween, Grounds, Historic records Membership, Memorial, Nominating, Sports, Social media, and Truck Replacement.

COMMUNICATIONS AND BILLS:
Communications: From OCS scholarships- OCS to choose recipients- Tim will contact OCS. 9/12 CNY Memorial Stair climb- posted on board.
Report of Bills was distributed by the Treasurer; membership was provided the opportunity to review and question.
Motion made by Denny Abbott, second by Joan Moosbrugger, discussion held, and vote taken, the following resolution was approved: to accept and pay the bills as presented.
Treasurer Grindrod reported receiving an appreciation donation of $100.00 from Lucille McCormick deposited in special fund saving account.

PROPOSALS FOR MEMBERSHIP: None.
UNFINISHED BUSINESS:

- Sweat shirts- members obtained three quotes. 12oz. heavy wt. hooded sweatshirts from Pat Abbott from Urban Eart Graphics-$63.75 per shirt. Stephen Strock from Brothers Threads (CBA) $46.00. Members had more questions including set up fee charges. Mary Lou Sobon's vendor came in at $69.99 per shirt. Bring answers to next months meeting. Members still signing up for shirts.

NEW BUSINESS:

- Discussion on future Stipends for shirts etc. and how to implement a program. Interested members asked to research ideas for a future program and bring them back at a later date.
- Susan Abbott questioned the status of the department web page- Ed Feola explained the site has been up and running for about a year, with members have email accounts set up. He has asked membership for information to post on the site with very little feedback.
- Discussed Tablet-with Blue Devil, sign in for inventory and calls questions about sign in with key fobs or finger prints? More questions and no resolution at this time.
- President Nelson reported on the Executive meeting with Key Bank Advisor, regarding investing in the Key Select Portfolio. All funds would be transferred from the General Fund Savings (GFS) account. Proposed to Invest $300,000.00 from the (GFS) truck fund, into the Key Select Portfolio (KSP) at 70/30 and $100,000.00 from the GFS building fund and $100,000.00 from GFS into the KSP-60/40 plan and $100,000.00 from the GFS into a 3-month certificate of Deposit (CD).

Motion made by Pat Abbott, second by Erik Nelson, discussion held, and vote taken, the following resolution was approved: to go with the Executive Committees investment recommendations.

- Marilyn Strock proposed replacing the kitchen stove. Mary Lou Sobon and Joan Moosbrugger are in favor. They were asked to research replacement and bring estimates to next meeting. Marilyn also asked for a step stool and counter stool. President Nelson told her to just get one. Sue Abbott remarked there is a step stool in there, and she brings the stool out from the conference room, when she wants one.
- Denny Abbott asked if they can get what they need to scan equipment in. Questioned Bar coding.

Motion for adjournment made by Pat Abbott, second by Dave Pierce, the following resolution was approved: to adjourn the meeting @ 20:19.

With Regards

Susan Fisher, SOFD Secretary